



Finerworks Inc.

May - 2014 to Present

Graphic Designer / Office Manager, San Antonio Tx

- Design weekly company Facebook ads
- Maintain an up to date and graphics for company website
- Office manager and Customer support
- Transmit multiple prints to the Canon printer for large scale prints
- Ensure all finished print jobs are inspected and ready to ship
- Certify all packaging standards are being maintained for UPS and Postal carriers

Mark Trece

Feb - 2014 to May - 2014 (Contract)

Designer for packaging, San Antonio Tx

- Manage and coordinate graphic art projects from concept to completion
- Assure aggressive time lines were met
- Lock down key messaging / design objectives are met for all graphic projects
- CAD layout projects
- Logo redesign
- Prep art resin for plates
- Ensure concepts, rounds and final art are accurate and error free
- Modify artwork for screening on film
- Managing projects as assigned

A-Perfect Graphic

June 2012 - February 2014

Designer / Consultant, San Antonio Tx

- Client consultation to develop communication goals and objectives
- Identify communication prospects of design, mediums and channels for clients
- Graphic application on vehicles and freezer wraps
- Translate subject matter into signs, banners, business cards, brochures and flyers
- Assist finished print jobs to laminating machine
- Transmit multiple prints to the Mutoh Printers for large scale prints
- Follow-up on finished projects to ensure customer satisfaction and feedback

Education

- Sanford Brown College, San Antonio Tx
- AA, Graphic Design 2012
- BA, Fine Arts 2015

Technical Proficiency and Software

Platforms: Mac OS 9/10 Windows 7 / VistaXP

Adobe Photoshop, Illustrator, InDesign, DreamWeaver, Wordpress, CAD, Microsoft Word, Excel, Power Point and SketchUP